



Communication and People Skills Development

Objectives

This module aims at developing the following competences:

1. Communicate effectively to facilitate the achievement of student learning and organizational goals
2. Understand a situation and take proper action professionally to achieve common goals

Learning Outcomes

Upon the completion of this module, the trainees will be able to:

1. Communicate both verbally and non-verbally during engaging in activities
2. Associate how to use knowledge of personality and character while communicating
3. Explain their works, thoughts, and ideas effectively
4. Make presentation professionally
5. Use emotional intelligence domains and competencies in different professional situations
6. Apply people skills to support, lead, persuade, motivate, and inspire others to learn to achieve goals.

Prerequisite: None

Outline:

- **Essential Communication Skills Development for Self- Expression**
 - Knowing your intention and audience
 - Get your audience attention
 - Nonverbal communication
 - Deliver your presentation professionally
- **Collaborative Communication Skills Development**
 - Personality, Character, and Cultural Barrier in Communication
 - Emotional intelligence
 - Strategic persuasive communication
 - Adapting your communication to different situations and audiences
 - Making your message powerful, motivating, and inspiring

Learning Activities:

- Brief lecture
- Class poll
- Discussion
- Presentation
- Role play
- Game



- Class teaching
- Public speaking

Time Distribution:

- 15 training hours
- 30 coaching hours
- 60 self practice hours

Assessments:

- Class discussion and participation
- Presentations
- Peer assessment
- Class teaching
- Public speaking

Developer(s): Dr. Pisut Koomsap (AIT, Thailand)