**WP2– Sustainable Development of Industry 4.0 Competence Development Training Program**

**Task 2.1 Designing an Industry 4.0 Competence Development Training Program/ M5-Coaching and Mentoring Skills Development**

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| **Project Acronym:** | ReCap4.0 |
| **Project full title:** | Reinforcing Non-University Sector at the Tertiary Level in Engineering and Technology to Support Thailand Sustainable Smart Industry |
| **Project No.:** | 619325-EPP-1-2020-1-TH-EPPKA2-CBHE-JP |
| **Work Package N° and title** | |  | | --- | | WP2-Task 2.1 Designing an Industry 4.0 Competence Development Training Program | |
| **WP Leader** | Pisut Koomsap (AIT) and Cathal de Paor (MIC) |
| **Deliverable (Task) N°/Title** | |  | | --- | | Task 2.1 Designing an Industry 4.0 Competence Development Training Program/ M5-Coaching and Mentoring Skills Development | |
| **Author responsible for the Deliverable** | Dr Kathleen Horgan, Dr Cathal de Paor |
| **Date of Deliverable submission** | 27.10.2022 |
| **Status:** | First draft |
| **Dissemination Level:** | Internal |

**Revision Sheet**

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| --- | --- | --- | --- |
| **Version** | **Date** | **Author (Partner/Person)** | **The revision reason** |
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**Assessment of Deliverables**

**Adequacy with the format**

Mark with X the appropriate column (Y: Yes - N: No - NA: Not applicable)

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| **Format** | Y | N | NA | **Comments** |
| Does the document meet the commitments from Application Form? *(answer with Y/ N only)* | P1 P2 P3 P4 P5 P6 P7 |  | P8 |  |
| Does the document contain:  WP number, Deliverable name, Version, Author Name and Date? | P3 |  | P1 P2 P4 P5 P6 P7  P8 |  |
| Does the document contain all the necessary official logos of the project and the program? | P1 P2 P3 P4 P5 P6 P7  P8 |  |  |  |
| Does the document include a Table of Contents? | P2  P3 P4 P6 P7 |  | P1 P5 P8 |  |
| Does the document include a list of participants and reviewers (approvals)? |  |  | P1 P2 P3 P4 P5 P6 P7 P8 |  |
| Does the document use the fonts and paragraphs defined in the official template? | P3 P5 |  | P1 P2 P4 P6 P7 P8 |  |
| Does the spelling, grammar etc. of the document is appropriate? | P1 P2 P3 P4 P5 P6 P7 p8 |  |  |  |

**Quality evaluation**

The following scores will be utilized in delivery review; 1-Poor;2-Average;3-Satisfactory;4-Good;5-Very Good

Mark with X the appropriate column:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Question** | **P1** | **P2** | **P3** | **P4** | **P5** | **P6** | **P7** | **P8** | **Total** | **Score** | **Comments** |
| **How deliverable comply with the WP objectives as specified in the WP description?** | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 40 | VG |  |
| **How deliverable correspond with the activity description as specified in the Application Form?** | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 40 | VG |  |
| **The clarity of the contents of the document is evaluated as…** | 4 | 4 | 4 | 5 | 5 | 5 | 5 | 4 | 31 | G | P3. Some pictures are blurred, as comments below. Please correct them properly.  P8. Please see observations bellow concerning D1 to D4 |
| **How is the treatment of the contents of the document regarding the required depth?** | 5 | 5 | 5 | 5 | 5 | 5 | 4 | 5 | 39 | VG |  |
| **The quality of the contents of the document is evaluated as** | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 4 | 39 | VG | P3. Some pictures are blurred, as comments below. Please correct them properly.  P8. Please see observations bellow concerning D1 to D4 |
| **Does the document need the addition of sections to reach completeness (Yes/No)? Specify which ones** | No | | | | | | | | | | |
| **Are there any sections in the document that should be removed (Yes/No)?**  **Specify which ones** | No | | | | | | | | | | |

**Observations/ suggestions** (add rows as needed)

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| --- | --- | --- | --- |
| **Partner** | **Deliverable/ Page No.** | **Section** | **Observations / Suggested Improvement** |
| P1 | D1, D2, and D3 |  | Time distribution in D1 and D2 does not match. Also, developers in D1, D2 is not the same as in D3 |
| P1 | D3/8,41,42,69 |  | Please check the QR codes |
| P1 | D3/64 |  | The quality of the table is not good |
| P1 | D3/49,74 |  | There exist overlaps in the slides |
| P1 | D4/1 | I, II | The paragraphs that explain the required contents at the beginning of sections I and II should be removed |
| P1 | 1 |  | Developer(s): Dr Kathleen Horgan (MIC, Ireland) in D1 and D2, but D3 are Dr Kathleen Horgan, Dr Cathal de Paor  Mary Immaculate College. |
| P2 | 74 |  | The letter are over the Erasmus logo |
| P3 |  | D1/D2/D3 | The names of developer in D1, D2, and D3 are different. |
| P3 | 1 | D3 | QR code cannot be loaded. |
| P3 | 2&3 | D3 | It is good if table of contents can be navigated since there are many slides. |
| P3 | 54 | D3 | Picture is a little blurred. |
| P3 | 64 | D3 | Picture is a little blurred. |
| P3 | 69 | D3 | QR code cannot be loaded. |
| P4 | P15 | D3 | Please check “Significance” in box 3. It is different from the others. |
| P4 | P45 | D3 | Please check “Either/or questions” |
| P4 | P69 | D3 | Please make sure that document can be retrieved after scanning the QR code on this page. |
| P5 | D3/5 | Module Learning Outcome | Add “Show” before “Understand”. This outcome differs from the Syllabus. |
| P5 | D3/9 | Objectives | Are these objectives the same as the Module Objectives in the Syllabus? |
| P7 | D3 | Similarities and Differences between Coaching and Mentoring and the rest of the module | In D3, the differences between mentoring, sharing the knowledge, skills or experience, to help people to develop and grow and coaching which is providing guidance to persons on their goals and helps them reach their full potential, are not presented clearly enough. |
| P8 | D1/2; D2/2 |  | Eventual misalignment: concerning time distribution, D1 refers “Study and Assignment Preparation: 80 hours” and D2 refers “80 microteaching preparation and reflection hours” |
| P8 | D1/2; D2/2; D3/1 |  | Small inconsistency: D1 and D2 refer Dr Kathleen Horgan as developer, while D3 refers both Dr Kathleen Horgan and Dr. Cathal de Paor |
| P8 | D4/1 |  | Font size changing in the description of competence 2 (maybe a problem of the pdf file) |
| P8 | D3/n.a. |  | Pls. check if QR codes lead to the intended content, namely in slides 1, 8, 41 and 42. |
| P8 | D3/27 |  | Pls. check text alignment |
| P8 | D3/49 |  | Figure overlaps the text |
| P8 | D3/54 |  | Pls. improve figure quality |
| P8 | D3/74 |  | Text overlaps EU logo |

**Reviewer Assessment**

(Mark with X the appropriate line)

|  |  |
| --- | --- |
| **Document accepted; no changes required** | **X (P5;P6))** |
| **Document accepted but changes required** | **X (P1 P2 P3 P4 P7 P8)** |
| **Document not accepted; it must be reviewed after changes are implemented** |  |
| **Date of Review** | **9 Nov 2022** |
| **Reviewer’s Name & Organization (from QCMB)** | **Szuder Andrei , P7 UPB** |

**QCMB Chair Consolidated Assessment**

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| --- | --- |
| **Document accepted; no changes required** |  |
| **Document accepted but changes required** |  |
| **Document not accepted; it must be reviewed after changes are implemented** |  |
| **Suggestions for improvement (if applicable)** |  |
| **Date of Quality assurance performed** |  |
| **Deadline for submission of amended version of deliverable (if applicable)** |  |

**PEC Approval**

|  |  |
| --- | --- |
| **Document accepted; no changes required** |  |
| **Document accepted but changes required** |  |
| **Document not accepted; it must be reviewed after changes are implemented** |  |
| **Suggestions for improvement (if applicable)** |  |
| **Date of Quality assurance performed** |  |
| **Deadline for submission of amended version of deliverable (if applicable)** |  |